[Brief starts with this unnumbered title page]

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[A. Here is Heading 3: single-space, underlined, etc. Necessary manual tweak: select letter-dot-plus-space and un-underline it. (Please note, an auto-generated Table of Contents may not mirror the Heading formats found in the text. Ask Law Help Desk (or, JoEllen Childers, if directly available) to get an update on using different versions of MS Word.) 2](#_Toc349315242)

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# TABLE OF AUTHORITIES

[Basics: first Mark your citations, then, insert TOA here]

[TOA Troubleshooting: to remove a faulty marked citation: hit ¶ button, go to the citation and select all within the curly brackets (for example { }), hit Delete key and hit ¶ button once more.]

# STATUTES INVOLVED

 Start text

# STANDARD OF REVIEW

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# QUESTIONS PRESENTED

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# STATEMENT OF FACTS

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# SUMMARY OF ARGUMENT

 Start text

# ARGUMENT

## I. These are first words of a Heading 2. The centered headings, i.e., Argument, Conclusion, etc. are all MS Word Styles designated “Heading 1.” Headings 1 through 3 become the three “outline” levels of an auto-generated, MS Word Table of Contents.

 Text starts here. More text, and on and on and on. And on and on and on. And on and on and on. And on and on and on. And on and on and on. And on and on and on.

### A. Here is Heading 3: single-space, underlined, etc. Necessary manual tweak: select letter-dot-plus-space and un-underline it. (Please note, an auto-generated Table of Contents may not mirror the Heading formats found in the text. Ask Law Help Desk (or, JoEllen Childers, if directly available) to get an update on using different versions of MS Word.)

 Some paragraph text starts here. More text, and on and on and on. And on and on and on. And on and on and on. And on and on and on. And on and on and on. And on and on and on.

# CONCLUSION

 Start text

# CLOSING

 Start text

#

# CERTIFICATE

Start text

# ADDENDUM

Start text