

UGA School of Law  
Staff Representative Group  
July 16, 2015 minutes

Present: Marie Mize, Tina Whitehair, Cindy Wentworth, Tiffany Sargent, Shawn Lanphere, Deb Baker, Leslie Grove

Not Present: Robin Jennings, Susan Hanson

1. June 2015 minutes were approved with one correction (attendee Briana Kelly's name was misspelled);
2. Deb Baker and Marie Mize gave the report from the statewide SRG meeting. The items to be addressed by staff system-wide are as follows:
  - a) staff salaries
  - b) healthcare cost
  - b) Staff development
  - c) TAP for online courses
3. Discussion regarding revision of our by-laws continues and we hope to have it totally updated by the end of the year by email consensus and online editing through google docs.
4. We agreed on August 6<sup>th</sup> at 2:00 p.m. for the ice cream social. Cindy will purchase the ice cream, sherbet, and toppings and submit a receipt to Treasurer Tina Whitehair for reimbursement. Cindy will reserve the first floor lounge area for the social. Shawn will prepare a flyer to post notifying staff of the event.
5. We will ask that the listservs for law school and library staff be merged. We will continue to promote staff development in the law school and the law school and law library staff will work together on any development courses.
6. The next meeting will be held on August 20<sup>th</sup> at 9:00 in a room to be determined at a later date. Notification of said meeting will be sent to all law school and library staff a week in advance.