

UGA School of Law  
Staff Representative Group  
August 21, 2014 meeting

Attending: Marie Mize, Tiffany Sargent, Robin Jennings, Cindy Wentworth, Deb Baker, Lara Pulliam, and Leslie Grove

Not present: Shawn Lanphere

Agenda:

1. Emma Terrell award – It has been confirmed that there are sufficient money in the account to fund this year's award. Sandy Ledford in the budget office will provide us a list of eligible staff members. Clarification was made as to eligible staff members as those employed a minimum of six months prior to nomination. We will solicit nominations on September 15 with a reminder on October 8<sup>th</sup>. Final date for nominations will be October 15. Leslie Grove agreed to set up the nomination web page.
2. Fall potluck luncheon -- Our fall potluck luncheon will be on October 23<sup>rd</sup>. The announcement has been placed on the UGA Law webpage. Cindy agreed to send out the first email on August 25 with a link to the sign-up sheet. Periodic reminders will be sent as we get closer to the date. The notice will be sent to law and law library staff along with both ICLE and ICJE. The custodians will be notified by sending an email to Leslie Carruthers and posting flyers in locations around the law school.
3. Dean Search – Cindy and Robin gave a brief overview of the meeting with the Chair of the Law School Dean Search Committee. It was discussed and agreed that after the interviews and presentations by the candidates the staff council will come to a consensus as to our recommendation and submit that in writing to the Provost.
4. New Staff – We have four new staff members joining the law school. Sandy Ledford in the Budget Office; Heather Pierce in Civil Clinics; Szilvia Somodi in the Law Library; and Laura Woodson in Career Services. Each new staff member will receive (or has received) a welcome visit and small gift from the Staff Council. Greg Sowell has donated four law school mugs for us to present to new employees.
5. Other business – The University wide staff council meeting will be on September 3<sup>rd</sup> at which Provost Whitten will be speaking. All staff members are encouraged to attend. The questionnaire regarding bereavement leave was discussed and Marie agreed to send the questionnaire to both law and law library staff.